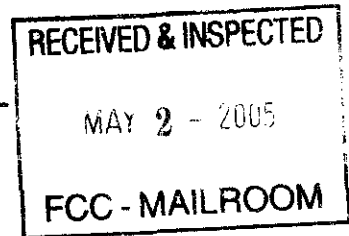


DOCKET FILE COPY ORIGINAL
Before the
FEDERAL COMMUNICATION COMMISSION
Washington, D.C. 20554



In the Matter of)	
)	
Request for Review by Colegio Sagrados)	
Corazones 5-12)	Form 471 Application No. 414579
Decision of the Universal Service)	
Administrator)	
Schools and Libraries Universal Service)	CC Docket No. 02-6
Support Mechanism)	
)	

TO: Wireline Competition Bureau

REQUEST FOR REVIEW

Pursuant to Sections 54.719(c) and 54.721 of the Federal Communications Commission ("Commission" or "FCC") rules, 47 C.F.R. §§ 54.719(c) and 54.721 (2003), Colegio Sagrados Corazones 5-12 hereby appeals the decision of the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company to reduce the requested discount in Funding Year 2004 (07/01/2004 – 06/30/2005) from 60% to 20%.

I. BACKGROUND

On February 4, 2004, Colegio Sagrados Corazones 5-12 filed a FCC Form 471 with the SLD indicating the services for which it was requesting discounts under the schools and libraries universal service support mechanism (the "E-rate program").¹ On Block 4 of its 471 application, Colegio Sagrados Corazones 5-12 indicated that 232 out of 513 students enrolled during the 2004-2005 academic year qualified for a free or reduced price lunch under the National School Lunch Program ("NSLP") and requested a 60% discount on all of its funding requests.² During

¹ FCC Form 471 No. 424130, Colegio Sagrados Corazones 5-12 (Exhibit A).

² The specific funding requests number are 1139498 and 1139499

its review of Colegio Sagrados Corazones's 5-12 application, the SLD requested documentation supporting the eligible discount rate for the school.³ Specifically, the information request, which was delivered to Colegio Sagrados Corazones 5-12, requested the following information:

1. The total number of enrolled.
2. Total number of surveys/applications sent out
3. Number of survey/application returned
4. Total number of students that qualifies for the National School Lunch Program, using the Income Eligibility Guidelines (IEG) of the NSLP, per returned surveys/applications
5. Are the surveys/applications and results kept on file.
6. Provide a sample copy of the FILLED OUT SURVEY/APPLICATION with the child's personal information crossed out for confidentiality.
7. A signed certification that reads: "I certify that only those students who meet the Income Eligibility of the National School Lunch Program have been included in Column 5 of item 10b, Block 4 (Worksheet A) of the Form 471."
8. The information must be in writing on the school letterhead and signed by a school official (such as the Principal, Vice – Principal Superintendent, Director of Food Services.

On December 2, 2004 Colegio Sagrados Corazones 5-12 provided the information requested to the SLD on the school letterhead and signed by the school Director, Edith N, Casiano.⁴ In its response, Colegio Sagrados Corazones 5-12 indicated that there were 513 students enrolled, that 513 surveys/applications were sent out and that 450 surveys/applications were returned. It also indicates from those 450 survey/applications returned 232 students qualifies for the NSLP, that the surveys/applications and its results are kept on file and certified that only the students who meet the IEG of the NSLP had being included in Column 5 item 10b of block 4 (worksheet A) of the Form 471. Colegio Sagrados Corazones also provided a sample

³ See letter from Carol A. Russell, Schools and Libraries Division, Program Integrity Assurance, to Madeline Melgen, Ed, dated November 9, 2004 (Exhibit B).

⁴ See Letter from Colegio Sagrados Corazones 5-12 Director, Edith N. Casiano to Schools and Libraries Division, Program Integrity Assurance, dated November 10, 2004 (Exhibit C).

copy of the socio-economic survey⁵. On December 2, 2004 the PIA requested the Consortium the same information being solicited on November 9, 2004.⁶ On December 13, 2004 the Consortium responded to the PIA request for information sending the same information provided on November 10, 2004.⁷ There was no additional request for information regarding the percent eligibility for Colegio Sagrados Corazones 5-12.

On March 1, 2005, the SLD issued a funding commitment decision letter reducing the discount rate from 60% to 20%.⁸ The SLD provided no explanation on the reason for the percentage reduction.

It is our assumption that the SLD established the basis for the decision of awarding a 20% discount versus the 60% originally requested on the conflicting information provided by Colegio Sagrados Corazones 5-12 in the submitted SLD Form 471 and the response to the PIA request for information. (Exhibit A) **Colegio Sagrados Corazones 5-12 erred in filing the SLD Form 471 with inaccurate information on Block 4 column 5 (232)**⁹. This number is not consistent with the information provided in the applicant response to the request of information. (Exhibit D and Exhibit E) **Exhibit E provides the correct information (numbers) to calculate, following the FCC rules and procedures the exact number of students for Block 4, Column 5 (266).**

The survey, which had been provided to the SLD during the PIA review process, asked parents to provide the size of the family, the number of students enrolled in the school, and the household income. Out of the 513 surveys distributed, 450 of the students completed the survey. From the 450 completed surveys, 232 (52 %) were determined to be eligible for a free or reduced

⁵ See ESTUDIO SOCIOECONOMICO (Exhibit D)

⁶ See letter sent to Madeline Melgen, Ed, dated December 2, 2004. (Exhibit E)

⁷ See Fax sent to Charles Pettersen (Exhibit F)

⁸ See Letter from Schools and Libraries Division, Universal Service Administrative Company to Colegio Sagrados Corazones, dated March 1, 2005 (Exhibit G)

⁹ Exhibit A

price lunch under the NSLP in accordance with the Income Eligibility Guidelines of the U.S. Department of Agriculture. Following the SLD's guidelines we can get to the conclusion that in Colegio Sagrados Corazones 5-12, 266 students, or 52 % of its student population, qualified for a free or reduced-price lunch under the NSLP. Using the discount matrix set forth in the FCC rules, a school with 65 % of its student population eligible for the national school lunch program qualifies for 80% discount under the schools and libraries universal service support mechanism.

II. COLEGIO SAGRADOS CORAZONES CORRECTLY DETERMINED THE PERCENTAGE OF STUDENTS ELIGIBLE FOR A FREE OR REDUCED-PRICE LUNCH UNDER THE NSLP.

Although Colegio Sagrados Corazones 5-12 erroneously filed an SLD Form 471 with inaccurate information on Block 4, alternately, when requested submitted sufficient evidence to the PIA to demonstrate the percentage of students eligible for a free or reduced – price lunch under the NSLP. (80%)

Under the Commission's rules, the discount available to a particular school is determined by indicators of poverty and high relative cost of service.¹⁰ First, the level of poverty for schools is measured by the percentage of their student enrollment that is eligible for a free or reduced-price lunch under the NSLP or a federally-approved alternative mechanism outlined in Title I of the Improving America's School Act (IASA).¹¹ These federally-approved alternative mechanisms include data comparable to the NSLP data that is collected through surveys. As the Commission has acknowledged, surveys are particularly relevant to schools that many not have

¹⁰ 47 C.F.R. § 54.505(b).

¹¹ 47 C.F.R. § 54.505(b)(1); *Federal-State Joint Board on Universal Service*, Report and Order, CC Docket No. 96-45, FCC 97-157, 12 FCC Rcd 8776, ¶¶ 508-09 (rel. May 8, 1997).

access to NSLP data, such as private schools.¹² Second, a school's high-cost status is derived from rules that classify it as urban or rural.¹³ The Commission's rules provide a matrix reflecting both the school's urban or rural status and the percentage of its students who are eligible for the school lunch program to establish its discount rate, ranging from 20 percent to 90 percent.¹⁴ Because NSLP data is unavailable for Colegio Sagrados Corazones 5-12, it used a federally-approved alternative mechanism that relies on actual counts of low-income children to determine the level of poverty.

III. THE SLD ERRONEOUSLY CONCLUDED THAT COLEGIO SAGRADOS CORAZONES QUALIFIED FOR A 20% DISCOUNT AND FAILED IN NOT REQUESTING ADDITIONAL INFORMATION TO THE SCHOOL AND CLARIFY THE CONFLICTING INFORMATION.

Colegio Sagrados Corazones 5-12 submitted to the SLD exactly what it was asked to submit: (a) the total number of students (513 students), (b) the number of surveys/applications sent out (513), (c) the number of surveys/applications returned (450) (d) the number of students qualified to participate in the NSLP, 266 (based on the SLD projection guidelines), (e) if the survey/applications were kept on file, yes, (f) and (g) certification that only students that meet the IEG of the NSLP have been included in Column 5, item 10b of block 4 (worksheet A) of the Form 471. In addition, Colegio Sagrados Corazones 5-12, provided a sample copy of the socio-economic survey conducted by the school. No additional documentation supporting the eligible discount rate for the school was requested.

¹² See School for Language and Communication Development, Order, 17 FCC Rcd 15166 (rel. Aug. 6, 2002).

¹³ 47 C.F.R. §§ 54.505(b)(3)(i), (ii).

¹⁴ 47 C.F.R. § 54.505(c).

IV. CONCLUSION

Colegio Sagrados Corazones 5-12 provided clear evidence to the SLD that it qualified for a 80% discount under the E-rate program since 266 out of 513 students (52% of the student population) were eligible for a free or reduced price lunch under the NSLP. This data was collected through a survey that was conducted in accordance with the SLD's guidelines. Furthermore, the school provided the SLD with all the information that was requested during the application review process. Therefore, the SLD erred in its decision to reduce the discount rate from the requested 60% to 20% and in not granting an 80% discount to Colegio Sagrados Corazones 5-12. Colegio Sagrados Corazones 5-12 respectfully requests that the Commission reverse the SLD's denial of the school's appeal and grant its application to be funded at a 80% discount.

Respectfully submitted,

**COLEGIO SAGRADOS CORAZONES
5-12**

/s/ Edith N. Casiano
Edith N. Casiano
Director, Colegio Sagrados Corazones
PO Box 3902
Guaynabo , PR 00970
Tel: 787-720-2585
Fax: 787-720-2533

April 29, 2005

HELP

FCC Form 471

Services Ordered and Certification Form



Applicant's Form Identifier: TEL 200709

Entity Number: 200709

Contact Person: Madeline Melgen Ed D Phone Number: (787) 731-6100 Ext. 234

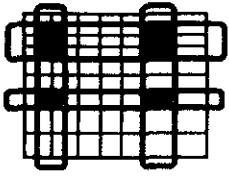
Please record this application's information in a secure place for future reference

471 Application Number: 414579

Entity Number of Billed Entity (Applicant): 200709

Security Code Number: 44125

Continue >>



NEVESEM, INC.

MSC 608, 138 Ave. Winston Churchill, San Juan, P.R. 00926-6023
Tel.(787) 706-2700

Date: December 18, 2003
To: Colegio Sagrados Corazones (3-12)
Guaynabo, PR
Entity #: 200709
Application #: _____

Year 2004 Quote

Item 21 Attachment

Internet Access

Bundled Services	Initial Charge	Monthly Charge	Annual Charge
512 Kbps Access & Transport		\$ 1,174	\$ 14,088
Internet Service Maintenance		207	2484
Basic User Training	1,150		
Setup Charge (Installation)	4,050		
Project Management	820		
Total	\$ 6,020	\$ 1,381	\$ 16,572
Grand Total			22,592

**Schools and Libraries Universal Service Program
Services Ordered and Certification Form 471
Application Display**

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Block 1: Billed Entity Information

Applicant's Form Identifier: TEL
200709

471 Application Number: 414579	Funding Year: 07/01/2004 - 06/30/2005	Billed Entity Number: 200709
Cert. Postmark Date:	Form Status: INCOMPLETE	RAL Date:
Out of Window Letter Date:		

Name: COLEGIO SAGRADOS CORAZONES 5-12
Address: AVE. ESMERALDA 208 URB. PONCE DE LEON
City: GUAYNABO **State:** PR **Zip:** 00969
Phone: 787-720-2585 **Ext:**
Fax: 787-720-6314
E-mail:

Contact Name: Madeline Melgen Ed D
Address: Road 177 Building 2021, Camino Alejandrino
City: Guaynabo **State:** PR **Zip:** 00969 5140
Contact Phone: 787-731-6100 **Ext:** 234
Contact Fax: 787-731-0000 **Ext:**
E-mail: mmelgen@escuelascaticas-sj.org
Contact Mode: FAX
Alternate Contact Info.: via e-mail

Type of Application: SCHOOL

Ineligible Orgs: N

Block 3: Impact of Services Ordered in THIS Application

Number of students to be served: 513 **Number of library patrons to be served:**

SERVICE DESCRIPTION	BEFORE ORDER	AFTER ORDER
a. (Schools/districts/consortia only) Telephone service: How many classrooms had phone service before and after your order?	14	14
b. High-bandwidth voice/data/video service: How many buildings served before and after your order?	1	1
c. High-bandwidth voice/data/video service: Highest speed to a building before and after your order?	512	512
d. Dial-up Internet connections: How many before and after your order?	1	1
e. Dial-up Internet connections: Highest speed before and after your order?	56	56
f. Direct connections to the Internet: How many before and after your order?	1	1
g. Direct connections to the Internet: Highest speed before and after your order?	512	512
h. Internet access(for schools): How many rooms have Internet access before and after your order?	10	33
i. Internet Access: How many computers (or other devices) with Internet access before and after your order?	20	36

Block 4: Worksheets

Worksheet A No: 576527 Student Count: 513

Weighted Product (Sum. Column 8): 307.8

Shared Discount: N/A

1. School Name: COLEGIO SAGRADOS CORAZONES 5-12

2. Entity Number:
200709

3. Rural/Urban: Urban

4. Student Count:
513

5. NSLP Students:
232

6. NSLP Students/Students: 45.224%

7. Discount: 60%

8. Weighted Product: 307.8

Worksheet A No: 576528 Student Count: 513

Weighted Product (Sum. Column 8): 307.8

Shared Discount: N/A

1. School Name: Colegio Sagrados Corazones (3-12)

2. Entity Number:
200709

3. Rural/Urban: Urban

4. Student Count:
513

5. NSLP Students:
232

6. NSLP Students/Students: 45.224%

7. Discount: 60%

8. Weighted Product: 307.8

Block 5: Discount Funding Request(s)

FRN: 1139498		FCDL Date:	
11. Category of Service: Telecommunications Service		12. 470 Application Number: 114490000470468	
13. SPIN: 143004023		14. Service Provider Name: Primus Telecommunications, Inc.	
15. Contract Number: T		16. Billing Account Number: 787-287-2050	
17. Allowable Contract Date: 01/01/2004		18. Contract Award Date:	
19a. Service Start Date: 07/01/2004		19b. Service End Date: 06/30/2005	
20. Contract Expiration Date:			
21. Attachment #: 1		22. Block 4 Entity Number: 200709	
23a. Monthly Charges: \$400.00		23b. Ineligible monthly amt.: \$.00	
23c. Eligible monthly amt.: \$400.00		23d. Number of months of service: 12	
23e. Annual pre-discount amount for eligible recurring charges (23c x 23d): \$4,800.00			
23f. Annual non-recurring (one-time) charges: \$.00		23g. Ineligible non-recurring amt.: \$.00	
23h. Annual pre-discount amount for eligible non-recurring charges (23f - 23g): \$0.00			
23i. Total program year pre-discount amount (23e + 23h): \$4,800.00			
23j. % discount (from Block 4): 60			
23k. Funding Commitment Request (23i x 23j): \$2,880.00			

FRN: 1139499		FCDL Date:	
11. Category of Service: Internet Access		12. 470 Application Number: 114490000470468	
13. SPIN: 143022659		14. Service Provider Name: A New Vision in Educational Services and Materials (NEVESEM)	
15. Contract Number: MTM		16. Billing Account Number: 200709	
17. Allowable Contract Date: 01/01/2004		18. Contract Award Date:	
19a. Service Start Date: 07/01/2004		19b. Service End Date: 06/30/2005	
20. Contract Expiration Date:			
21. Attachment #: 2		22. Block 4 Entity Number: 200709	
23a. Monthly Charges: \$1,381.00		23b. Ineligible monthly amt.: \$.00	
23c. Eligible monthly amt.: \$1,381.00		23d. Number of months of service: 12	
23e. Annual pre-discount amount for eligible recurring charges (23c x 23d): \$16,572.00			
23f. Annual non-recurring (one-time) charges: \$6 020 00		23g. Ineligible non-recurring amt.: \$.00	

23h. Annual pre-discount amount for eligible non-recurring charges (23f - 23g):
\$6,020.00
23i. Total program year pre-discount amount (23e + 23h):
\$22,592.00
23j. % discount (from Block 4):
60
23k. Funding Commitment Request (23i x 23j):
\$13,555.20

Block 6: Certifications and Signature

24a. Schools: Y

24b. Libraries or Library Consortia: N

26a. Individual Technology Plan: N

26b. Higher-Level Technology Plan(s): Y

26c. No Technology Plan Needed:

27a. Approved Technology Plan(s): Y

27b. State Approved Technology Plan: N

27c. No Technology Plan Needed:

36. Printed Name of Authorized Person: EDITH CASIANO

37. Title or Position of Authorized Person: DIRECTOR

38a. Address: AVE ESMERALDA 208

URB PONCE DE LEON

City: GUAYNABO State: PR Zip: 00970-3902

38b. Telephone Number of Authorized Person: (787) 720-2585 ext.

38c. Fax Number of Authorized Person: (787) 720 - 6035

38d. Email address of Authorized Person:

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Universal Service Administrative Company
Schools & Libraries Division

Date 11/9/04

Dear Madeline Melgen Ed D
Colegio Sagrados Corazones 5-12
(787) 731-6100
Application Number: 413577

The Program Integrity Assurance (PIA) team is in the process of reviewing all Form 471 Applications for schools and libraries discounts to ensure that they are in compliance with the rules of the federal universal service program. We are currently in the process of reviewing your Funding Year 2003 Form 471 Application. To complete our review, we need some additional information. The information needed to complete the review is listed below.

For FRN **1135447**, the documentation provided in the Item 21 Attachments is not sufficient to determine the eligibility of your request. Please provide a detailed list of the products and services you are requesting, such as *the make and model of the Switch, Router, UPS and IBM Firewall Server along with details of functionality. In addition please provide the make and model of the software and what the operating software will support*.

For FRN **1135447**, the documentation provided in the Item 21 Attachments is not sufficient to determine the eligibility of your request. Who will be the two recipients of the **basic server training, and basic router training** associated with the **equipment being requested? What is training specifically? Please provide detailed documentation, identifying the recipients, duration, and format of the basic training services.**

Any documentation provided should clearly identify any ineligible charges that were cost allocated out of your request. If you are unable to justify the eligibility charges requested on your Form 471, the request may be reduced or denied.

- 1.) **Based upon review of your Form 471 application, we were not able to validate your requested discount percentage of 60% for Colegio Sagrados Corazones 5-12. If you choose to validate your original requested discount percentage of 60%, then please provide the appropriate documentation if one of the following acceptable methods were used:**
 - a. **If the school participates in a National School Lunch Program (NSLP), please provide us a signed copy (preferably by the Principal, Vice-Principal, Superintendent, or Director of Food Services) of the Reimbursement Claim Form that the school sends to the state each month. Make sure that the following 3 items are identified:**
 - 1) The Entity name
 - 2) The total number of students enrolled at the entity
 - 3) The total number of students eligible for Free/Reduced Lunch Program for the entity

If the school district fills out an aggregate form for the school district, provide a signed letter from a school official (preferably the Superintendent) that lists the Free/Reduced information for each school in the district.

- b. If the discount percentage was determined by information obtained from a survey/application, please provide the following information:
- 1) Total number of students enrolled
 - 2) Total number of surveys/applications sent out
 - 3) Number of surveys/applications returned
 - 4) Total number of students qualified for NSLP per the returned surveys/applications
 - 5) Are the surveys/applications and results kept on file.
 - 6) Provide a sample copy of a FILLED OUT SURVEY/APPLICATION with the child's personal information crossed out for confidentiality.
 - 7) A signed certification that reads: "I certify that only those students who meet the Income Eligibility Guidelines of the National School Lunch Program have been included in Column 5 of Item 10b, of Block 4 (Worksheet A) of the Form 471."
 - 8) This information must be in writing on school letterhead and signed by a school official (such as the Principal, Vice-Principal, Superintendent, Director of Food Services).
- c. If the discount was determined using a different method than what was identified above, please indicate the method that was used and provide all relevant data.

Please fax or e-mail the requested information to my attention. If you have any questions, please feel free to contact me.

It is important that we receive all of the information requested so we can complete our review. **Failure to do so may result in a reduction or denial of funding.**

Please send the requested information within seven calendar days. If you need additional time to prepare your response, please let me know as soon as possible.

Thank you for cooperation and continued support of the Universal Service Program.

Sincerely,

Carol A Russell
Initial Reviewer
Universal Service Administrative Company
Schools & Libraries Division
Voice: 973-884-8399
Fax: 973-599-6578
E-Mail: crussel@sl.universalservice.org



80 South Jefferson Road
Whippany, New Jersey 07981
Fax: 973-599-6578

Universal Service Administrative Company
Schools & Libraries

FAX TRANSMISSION COVER SHEET

To: Madeline Melgen
Fax: 17877310000
Subject: PIA Needs more detailed documentation for applications 414579 and
From: Carol Russell (PIA Team7)
Date: November 09, 2004
Time: 10:13:45 AM

YOU SHOULD RECEIVE 5 PAGE(S), INCLUDING THIS COVER SHEET. IF YOU DO NOT
RECEIVE ALL THE PAGES, PLEASE CALL THE CONTACT SPECIFIED BELOW.

Dear Madeline Melgen:

Please find attached a letter for each application detailing what is needed for me to complete my review
of your application. Please feel free to call me if you have any questions.

Regards,

Carol

Privilege and Confidentiality Notice

The information in this telecopy is intended for the named recipients only. It may contain information that is privileged, confidential or otherwise protected from disclosure. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this telecopied material is strictly prohibited. If you have received the telecopy in error, please notify us by telephone immediately and mail the original to us at the above address. Thank you.



COLEGIO SAGRADOS C

EXHIBIT C

Edificio Principal: Ave. Esmeralda #208, Urb. Ponce de León, Guaynabo, P.R. 00969
Edificio Anexo: Barrio Los Frailes Camino Los Báez Lote 10, Guaynabo, P.R. 00969
Dirección Postal: P.O. Box 3902 Guaynabo, P.R. 00970-3902
Teléfonos: Edificio Principal: (787) 720-2585/6316 • Fax (787) 720-6035
Edificio Anexo: (787) 720-2566/2665 • Fax (787) 720-2533

November 10, 2004

Carol A. Russell
Schools and Libraries Division
Program Integrity Assurance
Fax (973) 599-6578

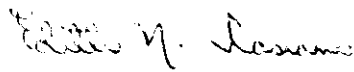
For school year 7 (2004-2005) Colegio Sagrados Corazones 5-12 (Application # 413577) wants to validate the original requested discount of 60%.

- | | | |
|----|---|-----|
| 1. | Total number of students enrolled | 513 |
| 2. | Number of surveys/applications sent out | 513 |
| 3. | Number of surveys/applications returned | 450 |
| 4. | Total number of students qualified for NSLP
(As per the returned surveys/applications) | 232 |
| 5. | Are the surveys/applications and results kept on file | YES |

"I certify that only those students who meet the Income Eligibility Guidelines of the National School Lunch Program have been included in Column 5 Item 10b of Block 4 (worksheet A) of the Form 471"

Enclose is a copy of the survey applied.

Cordially,


Edith N. Casiano
Director



COLEGIO SAGRADOS CORAZONES

Ave. Esmeralda #208, Urb. Ponce de León, Guaynabo, P.R. 00969
P.O. Box 3902 Guaynabo, P.R. 00970-3902 • Tel. (787) 720-2585/6316 • Fax (787) 720-6035

21 de septiembre de 2004

Apreciados padres:

El Colegio Sagrados Corazones podría ser elegible para recibir fondos federales para el desarrollo del programa tecnológico. Como en años anteriores, los fondos ha recibirse dependerán de que se complete un estudio socioeconómico de la población escolar.

Para completar dicho estudio, los padres deben llenar un formulario por cada hijo que tiene en el Colegio. Los datos serán recopilados en un Resumen Socioeconómico y, como podrá observar, en ninguna pregunta debe escribir, marcar o indicar el sueldo que recibe, sólo marcar la alternativa que mejor describa su situación socioeconómica.

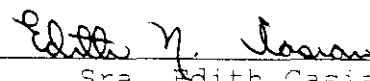
Solicitamos su colaboración al llenar el formulario que acompaña esta carta y devolverlo al salón hogar de sus hijos en o antes del viernes 24 de septiembre de 2004. Contamos con su cooperación, ya que de ésta va a depender que se pueda continuar con el desarrollo del proyecto tecnológico.

Gracias anticipadas.

Atentamente,



Sra. Rosita Cabrera
Bibliotecaria



Sra. Edith Casiano
Directora

/er

COLEGIO SAGRADOS CORAZONES
GUAYNABO, PUERTO RICO

Estudio Socioeconómico 2004-2005

Nombre del Estudiante _____

Salón Hogar _____

1. Tamaño del núcleo familiar (# de personas que viven bajo el mismo techo) _____
2. Niños que estudian en el Colegio _____
3. Ubíquese en la tabla que aparece a continuación de acuerdo al tamaño del núcleo familiar, sin marcar nada en la tabla, conteste la siguiente pregunta, ¿es su ingreso menor o igual al que aparece en la tabla para el número de personas que componen su núcleo familiar?

SI _____

NO _____

Tamaño familiar	Ingreso		
	Anual	Mensual	Semanal
2	23,107	1,926	445
3	28,990	2,416	558
4	34,873	2,907	671
5	40,756	3,397	784
6	46,639	3,887	897
7	52,522	4,377	1,011
8	58,405	4,868	1,124
Por cada miembro adicional añadir ...	5,883	491	114

4. Favor de indicar si usted, su hijo o la familia reciben:

- a. Cupones de alimentos _____
 - b. Medicaid _____
 - c. Desempleo _____
 - d. Pensión alimenticia _____
 - e. Beca de libros o estudio _____
 - f. Seguro Social por incapacidad _____
 - g. Otros _____
- Especifique _____

Gracias por su cooperación, la misma redundará en beneficio de todos los estudiantes.

Nombre del padre/madre o encargado _____

Firma del padre/madre o encargado _____



Universal Service Administrative Company
Schools & Libraries Division

Date: December 2, 2004

Dear Madeline Melgen
Superintendencia Escuelas Catolica Arquidiocesis de San Juan
787 731-6100
Application Number(s): 431064

The Program Integrity Assurance (PIA) team is in the process of reviewing all Form 471 Applications for schools and libraries discounts to ensure that they are in compliance with the rules of the federal universal service program. We are currently in the process of reviewing your Funding Year 2004 Form 471 Application. To complete our review, we need some additional information. The information needed to complete the review is listed below:

1. Based upon review of your Form 471 application, we were not able to validate your requested discount percentage for the following entities:

<u>Discount %</u>	<u>Entity Name</u>
80%	Colegio Santa Gema
50%	*Academia Santa Monica
90%	Colegio Madre Cabrini
80%	*Colegio Nuestra Senora de Beien
80%	Academia Cristo Rey
80%	Colegio Reina de Los Angeles
60%	Academia Nuestra Senora de LaProvidencia
80%	Colegio San Ignacio de Loyola
90%	Colegio Nuestra Senora de Lourdes
60%	Colegio Sagrados Corazones 5-12
80%	Colegio San Luis Rey

- * Please also validate these two entities as we are unable to find these on your entities list.

If you choose to validate your original requested discount percentage, then please provide the appropriate documentation if one of the following acceptable methods were used:

- a. If the school participates in a National School Lunch Program (NSLP), please provide us a signed copy (preferably by the Principal, Vice-Principal, Superintendent, or Director of Food Services) of the Reimbursement Claim Form that the school sends to the state each month. Make sure that the following 3 items are identified:
 - 1) The Entity name
 - 2) The total number of students enrolled at the entity
 - 3) The total number of students eligible for Free/Reduced Lunch Program for

the entity

If the school district fills out an aggregate form for the school district, provide a signed letter from a school official (preferably the Superintendent) that lists the Free/Reduced information for each school in the district.

- b. If the discount percentage was determined by information obtained from a survey/application, please provide the following information:
- 1) Total number of students enrolled
 - 2) Total number of surveys/applications sent out
 - 3) Number of surveys/applications returned
 - 4) Total number of students qualified for NSLP per the returned surveys/applications
 - 5) Are the surveys/applications and results kept on file.
 - 6) Provide a sample copy of a FILLED OUT SURVEY/APPLICATION with the child's personal information crossed out for confidentiality.
 - 7) A signed certification that reads: "I certify that only those students who meet the Income Eligibility Guidelines of the National School Lunch Program have been included in Column 5 of Item 10b. of Block 4 (Worksheet A) of the Form 471."
 - 8) This information must be in writing on school letterhead and signed by a school official (such as the Principal, Vice-Principal, Superintendent, Director of Food Services).
- c. If the discount was determined using a different method than what was identified above, please indicate the method that was used and provide all relevant data.

Please fax or e-mail the requested information to my attention. If you have any questions, please feel free to contact me.

It is important that we receive all of the information requested so we can complete our review. **Failure to do so may result in a reduction or denial of funding.**

Please send the requested information within seven calendar days. If you need additional time to prepare your response, please let me know as soon as possible.

Thank you for cooperation and continued support of the Universal Service Program.

Sincerely,

Charles Petersen
Schools And Libraries Division
Program Integrity Assurance
Phone: 973-560-4409
FAX: 973-599-6579
cjpeter@sl.universalservice.org

C.C.C.A.S.J.



***Consorcio Colegios Católicos
Arquidiócesis de San Juan***

Edificio 2021 Carr. 177 Guaynabo, Puerto Rico 00969-5140
Teléfono (787) 731-6100 Fax (787) 731-0000

**TO: Charles Petersen
Program Integrity Assurance
Fax 1-973-599-6579**

**FROM: Marieglorie Zapata
E-Rate Administrative Assistant**

DATE: December 14, 2004

**RE: COLEGIO SAGRADOS CORAZONES
5-12**

PAGES: 3

Attached is the requested information.

mza



COLEGIO SAGRADOS CORAZONES

Edificio Principal: Ave. Esmeralda #208, Urb. Ponce de León, Guaynabo, P.R. 00969

Edificio Anexo: Barrio Los Frailes Camino Los Báez Lote 10, Guaynabo, P.R. 00969

Dirección Postal: P.O. Box 3902 Guaynabo, P.R. 00970-3902

Teléfonos: Edificio Principal: (787) 720-2585/6316 • Fax (787) 720-6035

Edificio Anexo: (787) 720-2566/2665 • Fax (787) 720-2533

November 10, 2004

Carol A. Russell
Schools and Libraries Division
Program Integrity Assurance
Fax (973) 599-6578

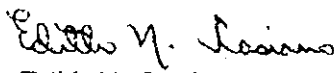
For school year 7 (2004-2005) Colegio Sagrados Corazones 5-12 (Application # 413577) wants to validate the original requested discount of 60%.

- | | | |
|----|---|-----|
| 1. | Total number of students enrolled | 513 |
| 2. | Number of surveys/applications sent out | 513 |
| 3. | Number of surveys/applications returned | 450 |
| 4. | Total number of students qualified for NSLP
(As per the returned surveys/applications) | 232 |
| 5. | Are the surveys/applications and results kept on file | YES |

"I certify that only those students who meet the Income Eligibility Guidelines of the National School Lunch Program have been included in Column 5 Item 10b of Block 4 (worksheet A) of the Form 471"

Enclose is a copy of the survey applied.

Cordially,


Edith N. Casiano
Director

**COLEGIO SAGRADOS CORAZONES
GUAYNABO, PUERTO RICO**

Estudio Socioeconómico 2003-2004

Nombre del estudiante _____ Salón Hogar 5¹

1. Tamaño del núcleo familiar (# de personas que viven bajo el mismo techo) 4
2. Ubíquese en la tabla que aparece a continuación de acuerdo al tamaño del núcleo familiar, sin marcar nada en la tabla, conteste la siguiente pregunta. ¿ Es su ingreso menor o igual al que aparece en la tabla para el número de personas que componen su familia?

Si ☒

No _____

Tamaño familiar	Ingreso		
	Anual	Mensual	Semanal
2	20,813	1,735	401
3	26,178	2,182	504
4	31,543	2,629	607
5	36,908	3,076	710
6	42,273	3,523	813
7	47,638	3,970	917
8	53,003	4,417	1,020

3. Favor de indicar si usted, su hijo o la familia reciben

- a. Cupones de alimentos _____
- b. Medicaid _____
- c. Desempleo _____
- d. Pensión alimenticia _____
- e. Beca de estudios o libros _____
- f. Seguro Social por incapacidad _____
- g. Tutorías _____
- h. Otros _____

Especifique _____

4. Favor de indicar si su hijo recibe servicios de

- a. Terapia física _____
- b. Terapia ocupacional _____
- c. Terapia del habla o lenguaje _____
- d. Educación especial _____

Gracias por su cooperación.

Carmen Rivera
Nombre del padre o encargado

Carmen Rivera
Firma del padre o encargado

TRANSMISSION VERIFICATION REPORT

TIME : 12/13/2004 20:13
NAME :
FAX :
TEL :

DATE, TIME	12/13 20:12
FAX NO. /NAME	19735996579
DURATION	00:00:44
PAGE(S)	03
RESULT	OK
MODE	STANDARD
	ECM

C.C.C.A.S.J.



**Consorcio Colegios Católicos
Arquidiócesis de San Juan**

Edificio 2021 Carr. 177 Guaynabo, Puerto Rico 00969-5140
Teléfono (787) 731-6100 Fax (787) 731-0000

TO: Charles Petersen
Program Integrity Assurance
Fax 1-973-599-6579

FROM: Marieglorie Zapata
E-Rate Administrative Assistant

DATE: December 14, 2004

RE: COLEGIO SAGRADOS CORAZONES
5-12

PAGES: 3



Universal Service Administrative Company
Schools & Libraries Division

FUNDING COMMITMENT DECISION LETTER

(Funding Year 2004: 07/01/2004 - 06/30/2005)

March 1, 2005

Madeline Melgen Ed D
COLEGIO SAGRADOS CORAZONES 5-12
Road 177 Building 2021
Camino Alejandrino
Guaynabo, PR 00969-5140

Re: Form 471 Application Number: 414579
Funding Year 2004: 07/01/2004 - 06/30/2005
Billed Entity Number: 200709
Applicant's Form Identifier: TEL 200709

Thank you for your Funding Year 2004 E-rate application and for any assistance you provided throughout our review. Here is the current status of the funding request(s) featured in the Funding Commitment Report at the end of this letter.

- The amount, \$5,478.40 is "Approved."

Please refer to the Funding Commitment Report on the page following this letter for specific funding request decisions and explanations.

The Important Reminders and Deadlines immediately preceding this letter are provided to assist you throughout the application process.

NEXT STEPS

- Review technology planning approval requirements
- Review CIPA Requirements
- File Form 486
- Invoice the SLD using the Form 474 (service providers) or Form 472 (Billed Entity)

FUNDING COMMITMENT REPORT

On the pages following this letter, we have provided a Funding Commitment Report for the Form 471 application cited above. The enclosed report includes a list of the Funding Request Number(s) (FRNs) from your application. The SLD is also sending this information to your service provider(s) so preparations can be made to begin implementing your E-rate discount(s) after you file your Form 486. Immediately preceding the Funding Commitment Report, you will find a guide that provides a definition for each line of the Report.

TO APPEAL THIS DECISION:

If you wish to appeal the decision indicated in this letter, your appeal must be received by the SLD or postmarked withing 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and e-mail address (if available) for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Identify which Funding Commitment Decision(s) you are appealing. Indicate the relevant funding year and the date

of the FCDL. Your letter of appeal must also include the Billed Entity Name, the Form 471 Application Number, and the Billed Entity Number from the top of your letter.

3. When explaining your appeal, copy the language or text from the Funding Commitment Report that is at the heart of your appeal, to allow the SLD to more readily understand your appeal and respond appropriately. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep copies of your correspondence and documentation.
4. Provide an authorized signature on your letter of appeal.

If you are submitting your appeal on paper, please send your appeal to: Letter of Appeal, Schools and Libraries Division, Box 125 - Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981. Additional options for filing an appeal can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by contacting the Client Service Bureau. We encourage the use of either the e-mail or fax filing options.

While we encourage you to resolve your appeal with the SLD first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. If you are submitting your appeal via United States Postal Service, sent to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by contacting the Client Service Bureau. We strongly recommend that you use either the e-mail or fax filing options.

NOTICE ON RULES AND FUNDS AVAILABILITY

Applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the Schools and Libraries Universal Service Support Mechanism. Applicants who have received funding commitments continue to be subject to audits and other reviews that USAC and/or the FCC may undertake periodically to assure that funds that have been committed are being used in accordance with all such requirements. The SLD may be required to reduce or cancel funding commitments that were not issued in accordance with such requirements, whether due to action or inaction, including but not limited to that by the SLD, the applicant, or the service provider. The SLD, and other appropriate authorities (including but not limited to USAC and the FCC), may pursue enforcement actions and other means of recourse to collect erroneously disbursed funds. The timing of payment of invoices may also be affected by the availability of funds based on the amount of funds collected from contributing telecommunications companies.

Schools and Libraries Division
Universal Service Administrative Company

A GUIDE TO THE FUNDING COMMITMENT REPORT

A report for each E-rate funding request from your application is attached to this letter. We are providing the following definitions for the items in that report.

FORM 471 APPLICATION NUMBER: The unique identifier assigned to a Form 471 application by the SLD.

FUNDING REQUEST NUMBER (FRN): A Funding Request Number is assigned by the SLD to each Block 5 of your Form 471 once an application has been processed. This number is used to report to applicants and service providers the status of individual funding requests submitted on a Form 471.

FUNDING STATUS: Each FRN will have one of the following definitions:

1. An FRN that is "Funded" is approved at the level that the SLD determined is appropriate for this FRN. The funding level will generally be the level requested unless the SLD determines during the application review process that some adjustment is appropriate.
2. An FRN that is "Not Funded" is one for which no funds were committed. The reason for the decision will be briefly explained in the "Funding Commitment Decision Explanation." An FRN may be "Not Funded" because the request does not comply with program rules, or because the total amount of funding available for this Funding Year was insufficient to fund all requests.
3. An FRN that is "As Yet Unfunded" reflects a temporary status that is assigned to an FRN when the SLD is uncertain at the time the letter is generated whether there will be sufficient funds to make commitments for requests for Internal Connections at a particular discount level. For example, if your application included requests for discounts on both Telecommunications Services and Internal Connections, you might receive a letter with funding commitments for your Telecommunications Services funding requests and a message that your Internal Connection requests are "As Yet Unfunded." You would receive one or more subsequent letters regarding the funding decision on your Internal Connections requests.

SERVICES ORDERED: The type of service ordered from the service provider, as shown on your Form 471.

SPIN (Service Provider Identification Number): A unique number assigned by the Universal Service Administrative Company to service providers seeking payment from the Universal Service Fund for participating in the universal service support mechanisms. A SPIN is also used to verify delivery of services and to arrange for payment.

SERVICE PROVIDER NAME: The legal name of the service provider.

CONTRACT NUMBER: The number of the contract between the eligible party and the service provider. This will be present only if a contract number was provided on your Form 471.

BILLING ACCOUNT NUMBER: The account number that your service provider has established with you for billing purposes. This will be present only if a Billing Account Number was provided on your Form 471.

SERVICE START DATE: The date services were reported to start for this FRN on your Form 471.

CONTRACT EXPIRATION DATE: The date the contract expires. This will be present only if a contract expiration date was provided on your Form 471.

SITE IDENTIFIER: The Entity Number listed in Form 471, Block 5, Item 22a. This will be present only for "site specific" FRNs.

ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE RECURRING CHARGES: Eligible monthly pre-discount amount approved for recurring charges multiplied by number of months of recurring service approved for the funding year.

ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE NON-RECURRING CHARGES: Annual eligible non-recurring charges approved for the funding year.

PRE-DISCOUNT AMOUNT: Amount in Form 471, Block 5, Item 23I, as determined through the application review process.

DISCOUNT PERCENTAGE APPROVED BY THE SLD: The discount rate that the SLD has approved for this service.

FUNDING COMMITMENT DECISION: This represents the total amount of funding that the SLD has reserved to reimburse your service provider for the approved discounts for this service for this funding year. It is important that you and your service provider both recognize that the SLD should be invoiced and the SLD may direct disbursement of discounts only for eligible, approved services actually rendered.

FUNDING COMMITMENT DECISION EXPLANATION: This entry provides an explanation of the amount in the "Funding Commitment Decision."

FUNDING COMMITMENT REPORT

Form 471 Application Number: 414579
Funding Request Number: 1139498 Funding Status: Funded
Services Ordered: Telecommunications Service
SPIN: 143004023 Service Provider Name: Primus Telecommunications, Inc.
Contract Number: T
Billing Account Number: 787-287-2050
Service Start Date: 07/01/2004
Contract Expiration Date: 06/30/2005
Site Identifier: 200709
Annual Pre-discount Amount for Eligible Recurring Charges: \$4,800.00
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00
Pre-discount Amount: \$4,800.00
Discount Percentage Approved by the SLD: 20%
Funding Commitment Decision: \$960.00 - FRN approved; modified by SLD
Funding Commitment Decision Explanation: The site-specific discount was corrected.

Funding Request Number: 1139499 Funding Status: Funded
Services Ordered: Internet Access
SPIN: 143022659 Service Provider Name: A New Vision in Educational Serv
Contract Number: MTM
Billing Account Number: 200709
Service Start Date: 07/01/2004
Contract Expiration Date: 06/30/2005
Site Identifier: 200709
Annual Pre-discount Amount for Eligible Recurring Charges: \$16,572.00
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$6,020.00
Pre-discount Amount: \$22,592.00
Discount Percentage Approved by the SLD: 20%
Funding Commitment Decision: \$4,518.40 - FRN approved; modified by SLD
Funding Commitment Decision Explanation: The site-specific discount was corrected.

USAC

Schools and Libraries Division
Box 125 - Correspondence Unit
80 South Jefferson Road
Whippany, New Jersey 07981

Col Sgts. Dominguez 5-12 20%
REN 20000000

TIME SENSITIVE MATERIAL

00142
Madeline Melgen Ed D
COLEGIO SAGRADOS CORAZONES 5-12
Road 177 Building 2021
Camino Alejandrino
Guaynabo, PR 00969-5140



IMPORTANT REMINDERS & DEADLINES

Date: March 1, 2005
471 : 414579
BEN : 200709

The following information is provided to assist you throughout the application process. We recommend that you keep it in an easily accessible location and that you share it with the appropriate members of your organization.

FORM 486 DEADLINE - The Form 486 must be postmarked no later than 120 days after the Service Start Date you report on the Form 486 or no later than 120 days after the date of the Funding Commitment Decision Letter, whichever is later. If you are required to have a Technology Plan, that plan must be approved by the start of service for this funding year, you must indicate the SLD Certified Technology Approver who approved your plan and you must retain your approval letter and documentation of your monitoring of the progress toward your stated goals.

CHILDREN'S INTERNET PROTECTION ACT (CIPA) - You must be in compliance with CIPA and cannot request a waiver, if FY2004 is your Third Funding Year for the purposes of CIPA.

INVOICE DEADLINE - Invoices must be postmarked no later than 120 days after the last date to receive service - including extensions - or 120 days after the date of the Form 486 Notification Letter, whichever is later. Invoices should not be submitted until the invoiced products and services have been delivered and billed, and (for BEAR Forms) the provider has been paid.

OBLIGATION TO PAY NON-DISCOUNT PORTION - Applicants are required to pay the non-discount portion of the cost of the products and/or services. Service providers are required to bill applicants for the non-discount portion. The FCC has stated that requiring applicants to pay their share ensures efficiency and accountability in the program. If you are using a trade-in as part of your non-discount portion, please refer to the SLD web site.

RETAIN DOCUMENTATION - Applicants must retain documentation, including but not limited to, documents showing:

- compliance with all applicable competitive bidding requirements,
- products and/or services delivered (e.g., customer bills detailing make, model and serial number),
- resources necessary to make effective use of E-rate discounts, including the purchase of equipment such as workstations not eligible for support,
- the specific location of each item of E-rate funded equipment, and
- the applicant has paid the non-discount portion.

These documents must be retained and available for review for 5 years.

SUSPENSION AND DEBARMENT - Persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the Schools and Libraries Support Mechanism are subject to suspension and debarment from the program.

FREE SERVICES ADVISORY - Applicants and service providers are prohibited from using the Schools and Libraries Support Mechanism to subsidize the procurement of ineligible or unrequested products and services, or from participating in arrangements that have the effect of providing a discount level to applicants greater than that to which applicants are entitled.

Complete program information - including more information on these reminders - is posted to the Schools and Libraries Division (SLD) web site at www.sl.universalservice.org. You may also contact the SLD Client Service Bureau by e-mail using the "Submit a Question" link on the SLD web site, by fax at 1-888-276-8736 or by phone at 1-888-203-8100.